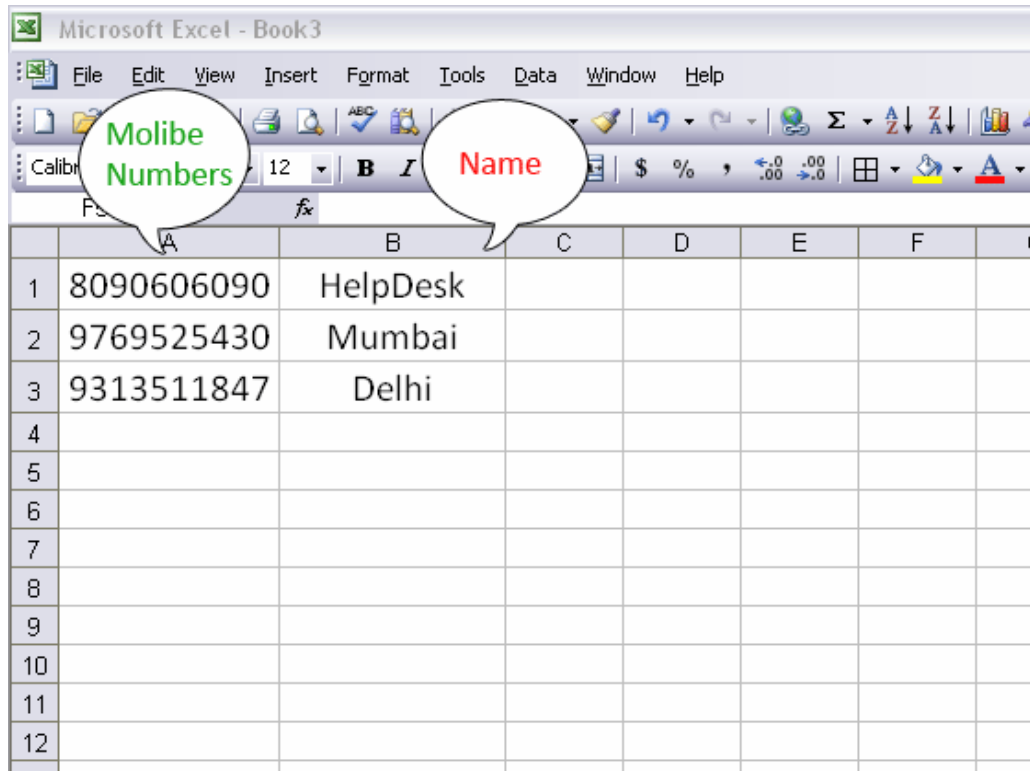


CSV Import

How to save a contact list in CSV format:

1. Create an Excel workbook with Mobile Numbers and Name:

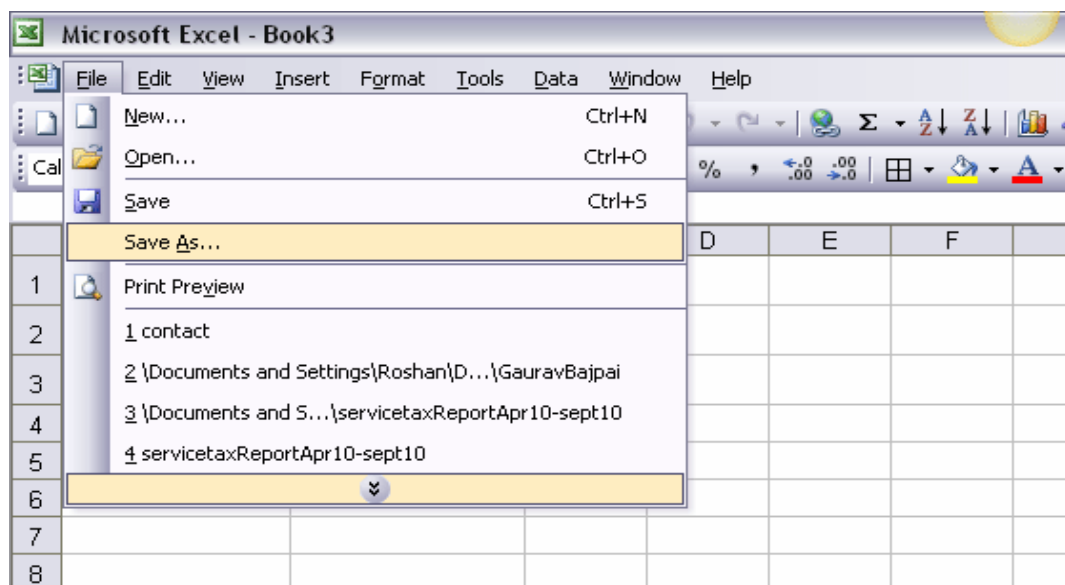
- **Field 1 in CSV must always be Mobile Number.**



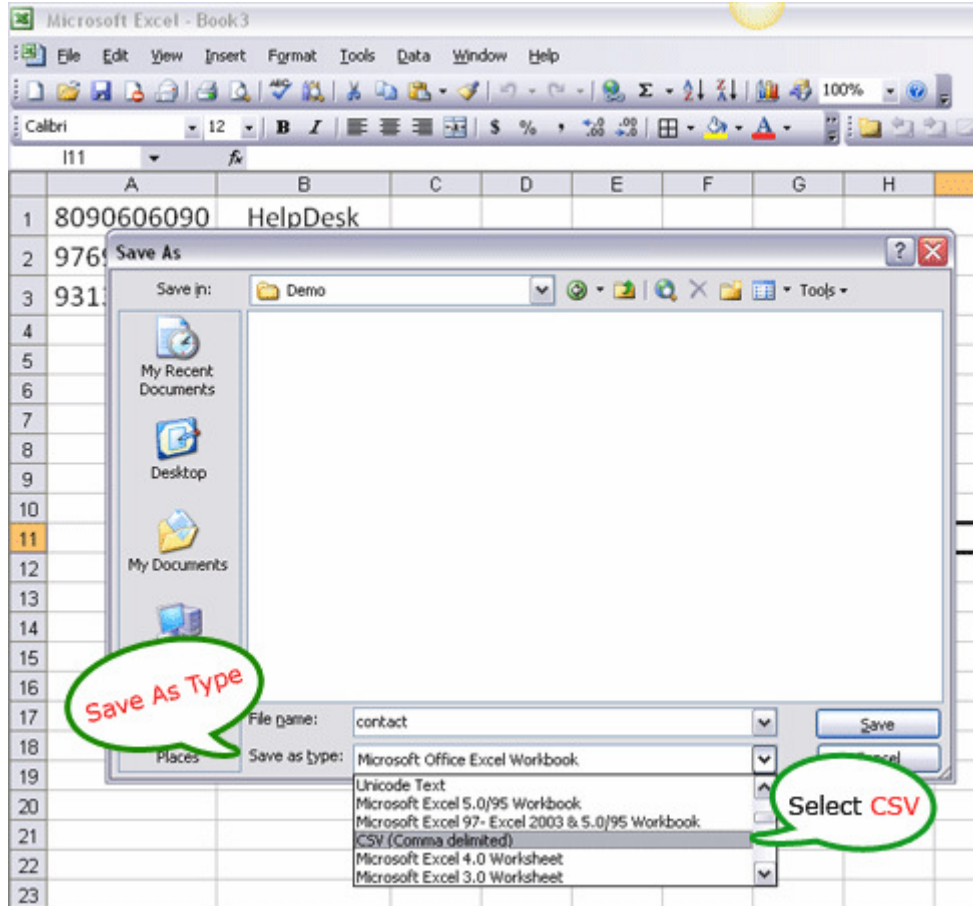
The screenshot shows a Microsoft Excel spreadsheet with three columns labeled A, B, and C. Column A contains mobile numbers, and column B contains names. Two callout bubbles are present: a green one pointing to column A labeled 'Molibe Numbers' and a red one pointing to column B labeled 'Name'.

	A	B	C	D	E	F
1	8090606090	HelpDesk				
2	9769525430	Mumbai				
3	9313511847	Delhi				
4						
5						
6						
7						
8						
9						
10						
11						
12						

2. Click on File menu then Save As.



3. Give the File name and select **CSV (Comma Delimited)** Extension in Save As Type Option.



4. Click on save button to save the file.



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